

Revised Copy
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DEWITT MUSIC ADVOCATES, INC.

BYLAWS

Article 1

NAME and PURPOSE

Section 1. Name

The name of the organization shall be the DeWitt Music Advocates, Inc. (hereinafter called DMA). All business will be conducted under the DBA, DeWitt Vocal Music Boosters or DVMB.

Section 2. Purpose

The purpose of the DMA shall be to promote music education in the DeWitt Schools by:

- A. Encouraging and assisting students to develop their knowledge and increase their competence in the vocal music field.
- B. Cooperating with the school Administration and Board of Education in matters pertaining to the advancement of music education.
- C. Bringing about closer cooperation among parents to promote interest in music and to provide a medium for the exchange of ideas and information relative to DeWitt school vocal music programs.
- D. Enlisting broad community support for the DeWitt School vocal music programs.
- E. Raising funds to supplement vocal music program budgets, provide for student scholarships, and sponsor musical performances to present to the students of DeWitt Schools.

Article II

MEMBERSHIP

Section 1. Eligibility

All adults who reside in the DeWitt School District or adults who have children enrolled in the DeWitt Public Schools shall be considered members.

Article III

MEMBERSHIP MEETINGS

Section 1. General Meetings

There shall be a general meeting of the membership in May to elect new officers to the Board of Directors. Other general meetings will be held as necessary. Dates of these meetings shall be determined by the Board of Directors and shall be announced at least two weeks in advance.

Section 2. Quorum

A simple majority vote of those present shall be sufficient to transact business of the DMA at any membership meeting

Article IV

BOARD OF DIRECTORS

Section 1. Officers

The Board of Directors shall consist of seven voting members: President, Vice-President, Secretary, Treasurer, Project Chair, Communications Chair, and the High School Choir Director. Non-voting members of the board shall be the immediate past-President, the vocal music teacher from Herbison Woods and one student representative from the e-Board.

Section 2. Authority

The Board of Directors shall have general charge of the affairs of the DMA, direct expenditures, and shall maintain liaison with the school administration.

Section 3. Duties

The duties of the voting officers shall be as follows:

- A. The President shall preside at all meetings of the Board, and general meetings of the membership, and shall appoint and special committees.
- B. The Vice President shall preside at meetings in the absence of the President and shall assume the position of the President should the President be unable to complete his elected term.
- C. The Secretary shall make a true record of all proceedings of the Board and the DMA, shall handle correspondence, and all files of the DMA.
- D. The Treasurer shall be custodian of all moneys belonging to the DMA, pay all orders approved by majority vote of the Board and make a full and accurate statement of accounts whenever required by the Board.
- E. The Project Chair shall be Chair of the Project Committee, which shall submit fund-raising project(s) to the Board for approval and supervise the carrying-out of the approved project(s).
- F. The Communication Chair shall maintain a list of active members and chair a committee to contact the active membership as needed and shall be responsible for distribution of publicity concerning DMA activities.

Section 4. Term of Office

The terms of office for members of the Board of Directors shall be as follows:

- A. Board Members shall be elected to a one-year term at a membership meeting to be held in May.
- B. Members of the Board of Directors shall assume office at the first Board meeting in July. Any Board member newly elected at the annual membership meeting in May shall attend the June Board meeting as an observer.
- C. No member may serve more than three consecutive years as a voting member of the Board of Directors, except when there are no other members interested in serving on the Board.

Section 5. Vacancies

- A. The Board of Directors may declare a vacancy in any elected officer if such officer is absent for more than two consecutive meetings.
- B. The Board of Directors shall declare a vacancy if any elected officer resigns during his or her term of office.

- C. In the event of the vacancy on the Board, the remaining officers shall appoint a person from among the membership to fill the remainder of the term.

Section 6. Meetings of the Board

- A. There shall be a regular monthly meeting of the Board at a place, date and time to be determined by the Board.
- B. A special meeting of the Board may be called by the President or by request of any three voting members of the Board. Notice of such a special meeting shall be given to each member at least 48 hours prior to the meeting.
- C. A quorum of the Board shall consist of a majority of voting members present. All business of the Board shall be conducted on the basis of a simple majority of the quorum present.
- D. The immediate past-president shall cast the deciding vote in the event of a tie.
- E. All regular meetings of the Board shall be open to any member of the DMA.

Section 7. Annual Reports

Each voting officer shall prepare a written report and recommendation at the end of his or her term to be submitted to his or her successor to the July meeting of the Board.

Article V

ELECTION OF OFFICERS

Section 1. Annual Election

The annual election of officers shall be held at the general membership meeting in May.

Section 2. Nominating Committee

- A. In January of each year, the President shall appoint a Nominating Committee composed of three members of the DMA, one whom shall be a member of the Board.
- B. The Nominating Committee shall nominate at least one candidate for each elected office from among the members of DMA. Every effort shall be made to secure the widest possible representation from the DeWitt School District with no more than one candidate from the same family. Each candidate must agree to serve if elected.
- C. The Nominating Committee shall present its report at the May meeting of the Board of Directors.

Section 3. Nomination from the floor

- A. At the general membership meeting in May, the President shall present the report of the Nominating Committee and shall accept further nominations from the floor.
- B. Any members nominated from the floor must agree in advance to serve in elected.

Section 4. Voting

- A. All members of the DMA shall be eligible to vote.
- B. When there is only one candidate for an office, voting shall be by voice. When there are two or more candidates for an office, voting shall be by secret ballot.

Article VI

MISCELLANEOUS

Section 1. Rules of Order

The meetings of the DMA membership and Board of Directors shall be conducted in an informative but business-like manner, and in the event of any dispute, Robert Rules of Order shall apply.

Section 2. Audit

At least three weeks before the July meeting of membership, the President shall appoint a member (who is not a member of the Board of Directors) to review the accounts of the DMA. The review shall be presented at the July membership meeting.

Article VII

CHANGES IN THE BYLAWS

Section 1. Requirements

The affirmative vote of the majority of the active membership present at any duly announced membership meeting shall be required to amend these bylaws.

Article VIII

DISSOLUTION

Section 1. Dissolution

In the event of dissolution, all assets remaining after the payment of claims against the DMA shall be given to the DeWitt Schools Foundation to be used for vocal music purposes only.

Article IX

DISPENSATION OF FUNDS

Section 1. Dispensation of Funds

No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the

purposes set forth in the purpose clause hereof. No substantial part of the activities of the observance shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 5-01 (c) (3) of the Internal Revenue Code, corresponding section of any future federal tax code, or (b) by an organization contributions to which are deductible under section 170 (c) (2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Revised January 6, 2010